K-12 STUDENT AI USE GUIDELINES

The following AI Use Guidelines provide teachers and students with a shared language for when and how to use AI in learning. This structure supports ethical use, academic integrity, deeper learning while preparing students for an AI-enabled world, and ensures AI use supports—not replaces—student thinking. **Teachers select and communicate how students can use AI for each assignment.**

NO AI USE

The assignment is completed entirely without AI assistance, ensuring that students rely solely on their existing knowledge, understanding, and core skills.

AI EDITING

AI may be used to check spelling, grammar, format citations, and gather feedback on structural changes to improve organization, as approved by the teacher. AI does not generate ideas, draft language, examples, or explanations. AI-generated text or content may not appear in the final submission.

AI PLANNING

AI may be used for pre-task activities, such as brainstorming, inspiration, idea development, outlining (headings and bullet points only), and initial research (e.g., keywords, questions, and source types), with teacher approval. Students organize and deeply engage with their original ideas. AI does not generate draft language or submission-ready text. AI-generated text or content may not appear in the final submission.

AI + STUDENT COLLABORATION

AI may be used to help complete specific tasks as approved by the teacher, including idea generation, outlines, feedback, and refining content. AI may generate "working text" (such as sentences, examples, explanations, or code) to support learning through critical evaluation, comparison, and synthesis. Students must verify accuracy, identify bias or inaccuracies, and substantially revise or rewrite in their own words. AI outputs must be properly cited and may be used like any other learning source, but may not appear unchanged or be copied and pasted into the final submission. Students must demonstrate independent understanding and AI literacy, including critical thinking.

AI EXPLORATION

AI may be used to complete elements of the assignment with teacher approval. Students focus on unlocking the potential of AI, enhancing critical thinking and problem-solving, and generating novel insights, while evaluating, analyzing, and critiquing AI-generated outputs. AI-generated content may appear in the final submission only when explicitly permitted by the teacher and must be accompanied by appropriate documentation, citations, and critique.

promptED